

Jean Waterloo Lenox Township Library
Board Meeting Minutes
January 19, 2023

- I. Call to Order: The meeting was called to order at 6:01 pm by Adrienne Hilmon.
- II. Roll Call:
 - a. Present: Adrienne Hilmon, Pat Bruen, Beth Oakley and Melanie Cochill. Absent: Daniel VanDeKerkhove and Virginia Hofman.
 - b. Staff: Beth Bogaert
 - c. Guest: David Gassen from Partners in Architecture.
- III. Approval of the agenda: A motion was made by Melanie and seconded by Beth O to approve the agenda. Motion carried.
- IV. Public Comments on Agenda Items: David introduced himself and presented the proposal from Partners in Architecture.
- V. Secretary's report: Minutes from the November meeting were reviewed. Corrections were made: A couple of mis-placed periods were removed and the spelling of our bookkeeper was corrected. Motion by Melanie and seconded by Beth O to approve the minutes as corrected. Motion passed.
- VI. The Treasurer's report was reviewed. Motion by Beth O and seconded by Melanie to accept the report as presented. Motion by Melanie and seconded by Beth O to approve the October, 2022 bills. Motion carried. Motion by Melanie and seconded by Beth O to approve the November, 2022 bills. Motion carried. Motion by Melanie and seconded by Beth O to approve the December, 2022 bills. Motion carried.
- VII. Director's report:
 - a) The DIA Installation of "Allegory of Hope" will be placed on the outside of the building near the front door.
 - b) The head count for the Haunted Library was 65.
- VIII. President's report:
 - a) Old business
 - i) The director evaluation forms were discussed and a motion was made by Pat and seconded by Melanie to accept the "Library Director Evaluation" which will be adjusted as necessary. Motion passed.

ii) Beth presented a form to be used for needs assessment for our input. We discussed ways to get input from the community. We will revisit this next month.

b) New business

i) A letter of intent was read from Daniel VanDeKerkhove which indicated his willingness to serve as president if nominated. A motion was made by Melanie and seconded by Beth O to elect Daniel as president, Pat as secretary and Beth as treasurer. Motion carried unanimously.

ii) we reviewed proposals from bookkeeping firms. Melanie moved to accept the proposal from K Joy CPA as our new bookkeeper. Seconded by Beth O and carried.

IX Public Comments – We received a letter from James Luzenski thanking the staff for their assistance and helpful, welcoming demeanor.

X Our next meeting is scheduled for February 16, 2023 at 6:00 pm.

X Motion to adjourn at 8:29 pm by Melanie. Seconded by Beth O and carried.

Respectfully submitted,

Pat Bruen

Pat Bruen, Secretary