

Disclosure of Library Records

As permitted by the Library Privacy Act, the Lenox Township Library will disclose library records to a third party(ies) upon the written consent of the cardholder. This includes disclosing a title(s) when performing a renewal of library materials. The Library provides a consent form which must be filled out and signed by the cardholder (see attached). The consent form will be kept on file and checked when the disclosure of library records is request. A new consent form must be submitted each time the library card is renewed.

Each cardholder, at any time, may revoke the consent for disclosure of library records by written notification to the Library.