Jean Waterloo Lenox Township Library Board
Board Meeting Minutes
April 16, 2026

1. Call to Order: The meeting was called to order by Beth Oakley @ 6:01 pm.
2. Roll Call:
   - Present – Board members: Lee Hillis, Larry Lubinski, Beth Oakley Melanie Cochrill and Pat Bruen
   - Absent – John Notte
   - Staff – Beth Bogaert
3. Public Approval of the Agenda: A motion to approve the agenda was made by Lee, seconded by Melanie. Motion carried.
   a. Melanie was appointed as timekeeper if needed.
4. Public Comments: None
5. Secretary's Report: Motion to approve the secretary's report by Larry, seconded by Melanie and passed.
6. Treasurer's Report: May bills were presented and reviewed. Motion by Melanie and seconded by Larry to approve the bills. Motion carried.
   a. It was moved by Larry and seconded by Melanie to move $1,200 from the contingency fund to equipment. Motion carried.
7. Directors Report:
   a. Beth and Casee will be attending the ALA Annual Conference in Chicago from June 25-June 30. Each applied for and received a Continuing Education Stipend from Library of Michigan, funded through the institute of Museums and Library Services. The stipends will help offset a large portion of the cost to attend.
   b. Tyler received his certificate for completing cataloging training through the Library of Michigan.
   c. Tyler and Elizabeth played the most epic prank on Beth B. and Casee by hiding tiny copies of a photograph of them around the library. Laughs were had by all, and Beth commended both Tyler and Elizabeth on their ingenuity, initiative and team work in executing their plot.
   d. The Easter Egg Hunt went well. There was a nice little crowd and many thanks and compliments from parents for hosting the event.
   e. Meaningful Moment: One of the teen volunteers gave the library staff a card, thanking them for the chance to volunteer at the library and for everything the library does.
8. President's Report:

a. Old Business
    i. Library Expansion Discussion: It was moved by Lee and seconded by Larry that we proceed with the preconstruction agreement with TPG for Phase I after it has been reviewed by the attorney. Motion carried.
    ii. Main Street Property updates:
        1. The rezoning request has been approved.
        2. The banner/sign is a work in process.
        3. The trees will be discussed at a later time.
    iii. Gratiot Property update: A ridiculous offer was received and turned down.
    iv. Library Director Review: We will use the same form as last year unless Larry and Beth can finalize a new form before the next meeting.

b. New Business
    i. We received notice that John Notte is stepping down from the board as his work is making it impossible for him to attend. Motion to remove John from the bank account as a signer was made by Lee and seconded by Larry. Motion passed. Motion to appoint Larry as treasurer and to add him to the bank account as an authorized signer was made by Lee and seconded by Melanie. Motion carried.
    ii. There is a library clean-up day scheduled for Saturday, May 16 beginning at 10:00 a.m.

9. Announcements – there were none.
10. Next Meeting is scheduled for May 21, 2026 @ 6:00 pm.
11. Meeting adjourned @ 7:11 pm.

Respectfully submitted
Pat Bruen, Secretary