Jean Waterloo Lenox Township Library Board
Board Meeting Minutes
May 21, 2026

1) Call to Order: The meeting was called to order by Beth Oakley @ 6:01 p.m.
2) Roll Call:
   a) Present – Board members: Lee Hillis, Larry Lubinski, Beth Oakley and Pat Bruen
   b) Arrived @ 7:00 p.m. – Melanie Cochrill
   c) Staff – Beth Bogaert
   d) Public
3) Approval of the Agenda: A motion to approve the agenda was made by Larry, seconded by Lee. Motion carried.
   a) Larry was appointed as timekeeper if needed.
4) Public Comments: None
5) Secretary's Report:
   a) Motion to approve the secretary's report by Lee seconded by Larry and passed.
6) Treasurer's Report:
   a) Motion to move $582.11 from Contingency Fund to State Aid by Lee. Seconded by Larry. Motion carried.
   b) It was moved by Pat and seconded by Larry to move $433.12 from the Contingency Fund to Petty Cash. Motion carried.
   c) Moved by Lee and seconded by Larry to move $1,840.24 from Repairs and Maintenance to Equipment. Motion carried.
   d) It was moved by Larry and seconded by Lee that the bills be paid as presented. Motion carried.
7) Directors Report:
   a) Brian Van Peteghem, General Manager and Kelly Waterson, Lead Architectural and Interior Designer from TPG were introduced. They presented the board with their plan to move forward with a design for the expansion. They welcomed any questions and are anxious to get started.
   b) We heard from three candidates for the open board position. Daniel VanDeKerkhove was with us on Zoom, and Kayla Bloom and Tarra Samander were with us in person. After interviewing them, the candidates were dismissed so that we could make our decision. It was moved by Melanie and seconded by Larry that we appoint Kayla Bloom to fill the open position until the end of the term. The vote passed with 3 in favor and 2 dissenting. Beth Bogaert will inform the candidates of the board's decision.

c) Summer Reading will kick off on June 15 at 1:00 p.m. There will be a bounce house, the treat will be dirt and worm pudding and other activities will include squirt gun painting and dino eggs. We have received shirts and Elizabeth has been working on decorations.

d) Beth Bogaert has received $1,129 from the Public Library Services Grant Program, which is subsidized by the Institute of Museums and Library Services via the Library of Michigan. She was approved to create memory kits.

e) The update of the documents on the website has been completed. They are completely compliant with the standards set forth by the Department of Justice.

f) Meaningful Moment: After the May Drawing Class, Mr. Mike connected with 3 teens, one of whom shared their amazing art with us and their grandma and mom. This led to Beth B. coordinating with mom to find books for one of the teens who needed easily consumable and shareable information on a specific topic.

8) President's Report:

a) Old Business

i) Library Expansion Discussion: We are waiting for a preliminary report from TPG.

ii) Main Street Property updates:

(1) Moved by Larry and seconded by Lee to approve the sign as presented.

iii) Gratiot Property update:

(1) It was moved by Larry and seconded by Lee to drop the price to $249,000 as suggested by the listing company. Motion passed.

iv) Library Director Review: We have received the Director's self-evaluation along with the comments from the employees. We will meet at 5:15 p.m. prior to our next board meeting to complete our review as moved by Larry and seconded by Lee. Motion carried.

b) New Business: See above regarding our closed session to complete the board review.

9) Announcements – there were none.

10) Next Meeting is scheduled for June 18, 2026 @ 6:00 pm.

11) Meeting adjourned at 8:03 p.m.

Respectfully submitted

*Pat Bruen, Secretary*