

Jean Waterloo Lenox Township Library
Board Meeting Minutes
October 19, 2023

- I. Call to Order: The meeting was called to order at 6:05 pm by Daniel VanDeKerkhove.
- II. Roll Call:
 - a. Present: Adrienne Hilmon, Pat Bruen, Daniel VanDeKerkhove, Melanie Cochrill and Beth Oakley
 - a. Staff: Beth Bogaert (via Zoom)
 - b. Guest: Greg Bulchak and John Notte (arriving @ 7:15)
- III. Motion by Melanie to approve the agenda. Seconded by Beth O. and approved.
- IV. Public comments on agenda items: None.
- V. Secretary's report: Motion to approve the report with one minor correction (adding a missed word). Seconded by Melanie and approved unanimously.
- VI. Treasurer's Report:
 - a. Motion to approve the report by Adrienne. Seconded by Melanie and carried unanimously.
 - b. Motion to approve payment of bills by Pat. Motion seconded by Adrienne and passed unanimously.
- VII. Director's Report:
 - a. Library happenings –
 1. ACP Basics Workshop with Mary Barnes, Monday, Nov. 6th @ 5:30
 2. Speaking for Success Tuesday, Nov. 7th @ 6:00.
 - b. Meeting dates for 2024 (with the addition of July and August TBD if necessary). Motion by Adrienne, seconded by Melanie and carried unanimously.
 - c. The work on the entry to make it handicapped accessible has been done. Beth was instructed on changing the battery as necessary. There may be some adjustments regarding timing.
 - d. We received quotes for web site design from Revize and Streamline. Motion to table decision by Melanie and seconded by Beth O. Motion carried.

VIII. President's Report

a. Old Business

i) We read applications for the open trustee position and had a chance to interview Greg Bulchak. Motion to table decision to our next meeting by Melanie and seconded by Beth O. Motion carried.

b. New Business:

i) Beth told us that Eric Andrews has been handling our lawn maintenance as a 1099 employee.

ii) It was suggested that Beth check out a quote for landscaping to make the property more attractive. Beth will also check with Haven Place to inquire if this could be one of their community projects.

iii) Beth has left word for the property manager for an update on the road project on the Gratiot property but has not yet received a reply.

iv) We discussed options for expanding the current building vs. a new build along with the parking options for the current location. No action taken at this time.

VIII Public Comments – we interviewed John Notte (Greg had already excused himself after his interview).

IX Our next meeting is scheduled for November 16th at 6:00 pm.

X Motion to adjourn at 7:58 pm by Melanie. Seconded by Beth O. and carried.

Respectfully submitted,

Pat Bruen

Pat Bruen, Secretary