

Jean Waterloo Lenox Township Library Board of Trustees
Meeting Minutes
April 20th, 2023

1. Call to Order: Bruen called the meeting to order at 6:05pm.
2. Roll Call
 - a. Present: Pat Bruen, Melanie Cochrill, Adrienne Hilmon, Beth Oakley
 - b. Absent: Virginia Hofman, Daniel VanDeKerkhove
 - c. Staff: Beth Bogaert
3. Approval of the agenda: The agenda was reviewed. A motion was made by Oakley, seconded by Cochrill, to approve the agenda. Motion carried.
4. Public Comments on Agenda Items: None
5. Secretary's Report
 - a. Approval of minutes: The minutes from the March meeting were reviewed. A motion was made by Hilmon, seconded by Oakley, to approve the minutes as presented. Motion carried.
6. Treasurer's Report: Oakley presented the treasurer's report for March. A motion was made by Cochrill, seconded by Hilmon, to approve the report. Motion carried.
 - a. March Bills: The bills for March were reviewed and discussed. A motion to accept the bills for March was made by Hilmon, seconded by Cochrill. Motion carried.
7. Director's Report
 - a. Library Bank Accounts
 - i. Flagstar accounts: Bogaert contacted Flagstar bank and the smaller of the two open accounts, which contains \$9.55, can be closed and that money can be transferred to the larger account.
 - ii. Banking options: Bogaert reached out to Christian Financial and Michigan Schools and Government Credit Unions, and Northstar Bank to inquire about banking options for the library. Most offer CDs with rates ranging from 2.9% - 4.5%. Bogaert will contact Genisys Credit Union regarding their high yield savings accounts.

b. Library Happenings

- i. A Rock Painting session was held on April 12th. 13 adults attended.
- ii. A Money Smart Kids program will be held on April 25th. Each child in attendance will receive a free book.
- iii. Local author Linda Osborne-Cynowa will visit on April 26th to talk about her book "Farming in Northern Macomb County."
- iv. The library installed a Knox Box at the recommendation of the New Haven Fire Department.

c. Trustee Networking Handout

- i. Suburban Library Cooperative is hosting a Trustee Networking event. Bogaert asked that anyone interested in attending let her know by May 5th.

8. President's Reports

a. Old Business

- i. Library Staff Job Descriptions - Director: Bogaert presented library director job descriptions from several libraries. The board discussed the information put forth. The issue was tabled until the May Meeting.
- ii. Library Director Evaluation: Bruen distributed completed evaluations of the director submitted by library staff. A digital copy of those evaluations will be emailed to Bruen by Casee Talley-Hill. The board will review the staff evaluations, as well as their own, at the May meeting.
- iii. Library Public Opinion Survey - Status Update: 45 more responses have been gathered. Respondents have concerns about a new library being on Gratiot and about the library moving out of the downtown area of the village. Cochrell, a teacher at New Haven High School, says the survey link is part of a presentation being held for students, giving students the chance to take the survey.
- iv. New Library Town Hall / Needs Assessment: VanDeKerkhove approached Lenox Township Supervisor Anthony Reeder and Treasurer Kathy Honold about potential impacts of a millage increase. Bogaert is working on fact-finding regarding funding options, and subsequent financial impacts of those options. More information will be presented at the May meeting.

b. New Business

- i. Library of Things: Cochrell discussed what a 'Library of Things' collection entails. Bogaert will begin the process of starting a Library of Things. First additions to this collection will be science kits.

9. Public Comments/Announcements: None

10. Next Meeting – May 18th, 2023 at 6:00pm

11. Meeting Adjournment: A motion was made by Cochrell, seconded by Oakley to adjourn at 7:17pm. Motion carried.